

2026 Mayor's Christmas Appeal

Form Preview

Welcome and Eligibility

* indicates a required field

The 2026 Mayor's Christmas Appeal aims to provide support to residents of the Townsville Community who are experiencing financial hardship over the Christmas period.

We are seeking expressions of interest from local not for profit community organisations to distribute the donated funds to Townsville residents who are experiencing financial hardship over the Christmas period, along with an extended option to receive direct goods donations from community

For the purposes of the Mayor's Christmas Appeal, the Christmas period is 1 December 2026- 31 January 2027.

Expressions of interest forms will **close at 11.59pm on Wednesday 17th June, 2026.**

Expression of Interest outcomes will be notified to applicants in July 2026 or as soon as practicable possible.

Personal Information Collection Notice

Townsville City Council (Council, we, our, us) collects and manages personal information in the course of performing its activities, functions and duties. We respect the privacy

of the personal information held by us. The way in which Council manages personal information is governed by the *Information Privacy Act 2009* (Qld).

We are collecting your personal information in accordance with *the Local Government Act 2009* for the purpose of administering The Mayor's Christmas Appeal and in order to provide the services, functions and business of Townsville City Council.

Council may use and disclose your personal information, including photographs, for advertising and promotional material purposes in any medium (including, but not limited to television, print, press, cinema, radio, email, website and social media). Council will not otherwise disclose your personal information outside of Council unless we are required to do so by law, or unless you have given us your consent to such disclosure. Your personal information will not be disclosed to overseas recipients.

For further information about how we manage your personal information, or to access or amend your personal information, please see our Information Privacy Policy available on Council's website [here](#).

1. Eligibility Check

To be eligible for funding through this program applicants must meet all the Eligibility Criteria set out below in the checklist.

Please select the statements in the eligibility checklist that are true and correct:

Eligibility Checklist - Select all that apply: *

- Your organisation is properly constituted as a Not-for-profit Organisation
- Your Organisation supports people experiencing financial hardship

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- Your organisation is located in Townsville and services clients who are residents of the Townsville City Council local government area
- Your organisation is free of debt to Townsville City Council
- Your organisation is not part of a larger organisation with a national or international body
- Your organisation is able to distribute/use the Appeal donation to support people experiencing financial hardship over the Christmas period

2. Obligations of Successful Recipients

Successful applicants will be required to provide an outcomes report signed by an authorised person of your organisation by 11.59pm on Friday 26 February 2027.

Purpose of the outcomes report is to provide feedback on the impact of the donated funds to support residents within our community aligned to the focus area of the Appeal, this may include but not limited to:

- Number of people assisted by the Appeal
- How the use of funds supported people experiencing financial hardship over the Christmas period.
- Total funds spent/unspent from the Appeal
- Feedback about the impact of the support that has been provided to people experiencing financial hardship over the Christmas period.
- Types of goods received through direct donations from the community

I understand the obligations as outlined above. *

- YES
- NO

3. Termination

I understand that the Mayor's Christmas Appeal will terminate its agreement to support the organisation if:

- The organisation ceases to be a not-for-profit organisation for any reason: and/or
- The organisation does not comply with the conditions set out in this agreement

Agreement

As the Applicant, we agree to all of the above requirements set out in Sections one to three of this form. *

- Agree
- Disagree

Applicant Details

* indicates a required field

Organisation Name *

Organisation Name

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Organisation Primary Contact Name *

First Name

Last Name

Organisation Primary Address *

Address

Address Line 1, Suburb/Town, State/Province, Postcode, and Country are required.

Organisation Primary Phone Number *

Must be an Australian phone number.

Organisation Primary Email *

Must be an email address.

Organisations Secondary Contact Name *

First Name

Last Name

Secondary Contact Position Within Organisation *

Secondary Contact Email *

Must be an email address.

Secondary Contact Phone Number *

Must be an Australian phone number.

Applicant ABN *

The ABN provided will be used to look up the following information. Click Lookup above to check that you have entered the ABN correctly.

Information from the Australian Business Register
ABN
Entity name
ABN status

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Entity type	
Goods & Services Tax (GST)	
DGR Endorsed	
ATO Charity Type	More information
ACNC Registration	
Tax Concessions	
Main business location	

Must be an ABN.

Expression of Interest

* indicates a required field

Please outline how the Mayor's Christmas Appeal cash donation would support the people your organisation assists, helping to meet essential needs for individuals and families experiencing financial hardship over the Christmas period. *

Word count:

Please note: Submitting an expression of interest does not guarantee that your organisation will receive support through the Mayor's Christmas Appeal.

Additional Information Required

Are there any impacts to your service over the Christmas Period that would affect your services ability to distribute The Mayor's Christmas Appeal funds? *

Please complete the below information if your Organisation closes over the Christmas period

Date your Organisation closes for the Christmas break

Must be a date.

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Date your organisation will re-open after the Christmas break

Must be a date.

Supporting Documentation

Please upload proof of your organisations not-for-profit status (your Certificate of Incorporation or Constitution) *

Attach a file:

Please upload your Agency Mission Statement *

Attach a file:

Any further Supporting documentation you wish to submit *

Attach a file:

Organisation Aims and Service

* indicates a required field

Please Tell us the Aim and Objectives of your Organisation *

Word count:

Must be no more than 500 words.

This could be your organisation's Mission Statement, Aims, Objectives, Goals etc

Please Tell us how your Organisation works with and supports people experiencing financial hardship *

Word count:

Certification

* indicates a required field

Certification

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I confirm that I am authorised to complete and lodge this form on behalf of the applicant (the organisation), that all required documents have been uploaded and that all statements made in the form are true and correct. *

Agree

Disagree

Name of Person Submitting the Form *

First Name

Last Name

Position of Applicant Within the Organisation *

Email *

Must be an email address.